



Diocese of St. Albans



ST MARY'S
CE HIGH SCHOOL

4 October 2019

Dear Parent / Carer

Year 11 Parent / Carer Consultation Evening Thursday 17th October, 4.00pm – 6.30pm

We are writing to invite you to the Year 11 Parent/Carer Consultation evening that will take place on Thursday 17th October from 4.00pm – 6.30pm in the Atrium. This evening will provide an opportunity for you to meet with subject staff to discuss your child's progress in the various subject areas.

Please use the Online booking system to make your own appointment(s) selecting the teaching staff that you would like to meet with on the evening. Once you have booked your appointments you will then receive an email confirming your appointment(s) if you have previously supplied the school with a contact email address.

Please note, appointments are offered on a '*first come, first served*' basis so we strongly advise booking early to avoid disappointment and the unavailability of specific teaching staff. If you are unable to make an appointment to see a particular teacher due to their schedule being full, you will be able to request an email response or phone call following the evening. Alternatively, please email admin@st-maryshigh.herts.sch.uk prior to the evening and we will forward your request directly to the teacher(s).

The booking system will open for booking appointments at 6.00pm on Monday 7th October and will close at midnight on Tuesday 15th October. This allows adequate time for you to make the relevant appointments. Please visit <https://smhsappts.parentseveningsystem.co.uk> to book your appointments.

Should you have any problems accessing the system and making your appointment(s) then please contact the School Office via email at the above email address and we can provide support in making your appointment.

We would also like to remind you that our Sixth Form Information evening takes place on **Wednesday 20th November 5.30pm – 8.00pm** and that **Year 11 Practice Exams take place from 9th - 20th December**, during this time, year 11 students will be on study leave. There will be additional correspondence nearer to these events to give you further information.

Thank you for your support with these important events.

Yours faithfully

Simon Tilbury

Mr Simon Tilbury

Assistant Head Teacher

I/c Student Progress & Achievement

ASPIRE • CHALLENGE • SUCCEED

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Head Teacher: Mr Nicholas Simms B.Sc. (Hons), NPQH

'A good school' Ofsted May 2018

'An outstanding church school' SIAMS May 2015

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