

RISK ASSESSMENT FOR:
School activities during COVID 19
 During this evolving situation please monitor and follow government guidance given in the web links provided



Establishment: St Mary's CE High School		Assessment by: Robert Latchford			Date: 7 January 2022	
Risk assessment number/ref:		Manager Approval: Nicholas Simms			Date:	
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
Individual risk factors meaning staff / students more vulnerable to COVID-19	Staff, Students / students / wider contacts Spread of COVID 19	<p>Students Those CEV pupils unable to attend school because they are under specialist care and following specific clinical advice (e.g. a letter from their consultant/GP stating they should refrain from attending school) will be provided with remote education.</p> <p>Existing individual health care plans in place for pupils/students to be reviewed.</p> <p>Clear message sent to parents that students should not be sent into school if unwell for both Covid-19 and any other illnesses/symptoms.</p> <p>Staff Individuals classed as clinically extremely vulnerable to have a risk assessment undertaken on their role. School to discuss arrangements / concerns with individuals and provide assurance of controls in place (i.e. hand washing, enhanced cleaning, ventilation, managing confirmed / suspected cases, LFD testing) and through the risk assessment process determine if any additional measure is required. This should consider if these staff are able to work from home or in areas / roles where limiting close contact is easier.</p> <p>See https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</p>	<p>From 1st April CEV staff were able to return to the workplace. Individual risk assessments for CEV staff to be reviewed if they cannot work from home.</p> <p>In the event of an individual following specific clinical</p>			

		<p><u>Protect vulnerable workers - Working safely during the coronavirus (COVID-19) pandemic (hse.gov.uk)</u></p> <p>Encourage vaccine take up for staff (both doses) plus booster.</p> <p>Asymptomatic testing (LFD testing) Staff and secondary school students should continue to test twice weekly at home, with lateral flow device (LFD) test kits, 3-4 days apart. Testing remains voluntary but is strongly encouraged.</p>	<p>advice (e.g. a letter from their consultant/GP stating they should refrain from attending the workplace) it is strongly recommended that Schools contact their HR Advisor.</p> <p>COVID-19 booster vaccines to the most vulnerable started in Autumn 2021</p>			
<p>School occupants coming into contact with those with Coronavirus symptoms</p>	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>School staff supervising the child while they await collection should wear PPE (a fluid resistant surgical mask, type IIR) if close contact is necessary. If direct care (such as for a very young child or a child with complex needs) is required then staff giving care to wear a fluid resistant surgical mask (type IIR), disposable apron and gloves.</p> <p>Clear message to parents that if a student is unwell at school they are to be sent home or collected immediately.</p> <p>Anyone who has had contact with those with symptoms to wash hands thoroughly.</p> <p>All areas occupied and equipment used by the affected person are to be thoroughly cleaned and disinfected (see PHE cleaning advice https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings)</p> <p>Pupils, staff and other adults should follow public health advice on <u>When to self-isolate and what to do - Coronavirus (COVID-19) - NHS (www.nhs.uk)</u></p> <p>Testing Staff / pupils who develop symptoms should be PCR tested. Testing is most sensitive within 3 days of symptoms developing. Guidelines on who can get tested and how to arrange for a test can be found in the <u>COVID-19: getting tested guidance</u>.</p> <p>Tests can be booked online through the NHS website https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ Direct link is https://self-referral.test-for-coronavirus.service.gov.uk/antigen/name or call 119 if they have no internet access.</p>	<p>Staff and pupils who are tested for Covid-19 to inform the school of result and date of test.</p> <p>A positive PCR test or positive LFD from 11 January 2022 will still require self-isolation regardless of vaccination status or age.</p>			

		<p>Schools were initially provided with 10 PCR home testing kits which can be provided in the exceptional circumstance that you believe an individual may have barriers to accessing testing elsewhere. See https://www.gov.uk/government/publications/coronavirus-covid-19-home-test-kits-for-schools-and-fe-providers. Kits are not be given directly to children, only to adults over the age of 18 or a child's parent or carer.</p> <p>Positive case in school setting Those affected self-isolate and do not return to school until the end of self-isolation period. See 'when to contact the LA Covid response team' https://thegrid.org.uk/covid-19/key-documents-for-schools COVID.EYSEducation@hertfordshire.gov.uk From 19th July NHS T&T are undertaking contact tracing</p> <p>Asymptomatic testing (LFD testing) Testing remains voluntary but strongly encouraged. Staff and secondary school students should continue to test twice weekly at home, with lateral flow device (LFD) test kits, 3-4 days apart.</p> <p>Secondary School testing Retain an asymptomatic test centre on site All secondary students to be offered 1 lateral flow test on their return in January 2022 (See separate lateral flow testing risk assessment). School staff should keep on testing twice a week even if fully vaccinated.</p>	<p>Additional PCR kits able to be ordered via https://request-testing.test-for-coronavirus.service.gov.uk/</p> <p>From 14th December 2021 all children aged 5 to 18 years and 6 months and those adults who have been fully vaccinated, identified as a close contact of a positive case of COVID-19 by NHS Test & Trace can continue to attend school but should take a daily lateral flow test for 7 days.</p> <p>Close contacts should take a LFD test and only need to isolate if they test positive or develop symptoms themselves.</p>			
<p>General Transmission of COVID-19</p> <p>Ineffective hygiene protocols</p>	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>Hand Hygiene Welfare facilities are provided which contain suitable levels of soap and paper towels. All persons to wash hands with soap and water regularly and thoroughly, for at least 20 seconds. Hand washing technique to be adopted as directed by NHS guidance posters in place to reinforce this.</p> <p>Alcohol hand sanitiser used in addition where required. Provided at Main Reception, Student Entrances and Dining Rooms/facilities.</p> <p>Build use into staff and student routines e.g. on arrival, when returning from breaks, when changing rooms, before / after eating.</p> <p>Site staff to regularly clean the hand washing facilities and check consumables.</p> <p>Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</p>				

		<p>Ensure adequate supplies of soap, hand sanitiser and paper towels and these should be securely stored.</p> <p>Catch it, kill it, bin it message reinforced. Staff / students to use tissues when coughing or sneezing and then place the used tissue in the bin before washing hands (lidded bins in classrooms / other locations for disposal of tissues and other waste)</p> <p>All persons are reminded to not touch their eyes, nose or mouth if their hands are not clean.</p>				
<p>General Transmission of COVID-19</p> <p>Ineffective cleaning</p> <p>High Contact points</p>	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>Documented cleaning schedule in place.</p> <p>Enhanced cleaning schedule implemented throughout the site during school day, ensuring that frequent contact points, e.g. door handles, taps, flush handles, toilet door handles, bannisters etc. are all cleaned and disinfected regularly.</p> <p>Where toilets are shared between groups these must be cleaned regularly (focus on high contact surfaces) and importance of thorough hand washing reinforced.</p> <p>Cleaning materials e.g. disinfectant spray / wipes available to staff. Only cleaning products supplied by the school / contract cleaners are to be used.</p> <p>School to obtain the risk assessment from contract cleaning staff for assurance on social distancing measures and their schedule / methods for cleaning the school site.</p> <p>Cleaning protocol is as follows: Hard surfaces to be cleaned using standard cleaning products and disposable cloths / paper towels throughout day.</p> <p>Thorough cleaning of rooms at the end of the day.</p> <p>In the event of a suspected case / confirmed positive case on site For a disinfection (e.g. following a suspected case) use a combined detergent disinfectant solution at a minimum dilution of 1000 parts per million (ppm) available chlorine (av.cl.) or a neutral purpose detergent followed by disinfection (minimum 1000 ppm av.cl.).</p> <p>See PHE advice COVID-19: cleaning of non-healthcare settings guidance If an alternative non-chlorine based disinfectant is used ensure that it is effective against enveloped viruses i.e. a product to BS EN14476.</p>				

		<p>Manufacturer's instructions for dilution, application, PPE and contact times for all detergents and disinfectants to be followed.</p> <p>When cleaning a contaminated area Cleaning staff to:</p> <ul style="list-style-type: none"> • Wear disposable gloves and apron • Wear a fluid resistant surgical mask (Type IIR) if splashing likely • Hands should be washed with soap and water for 20 seconds after all PPE has been removed. <p>PPE to be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished.</p> <p>Any cloths and mop heads used must be disposed of as single use items.</p>				
Poorly ventilated spaces	<p>Staff, Students / pupils / wider contacts</p> <p>Spread of COVID 19</p>	<p>Occupied rooms to be kept as well ventilated as possible (by opening external windows / doors) or via mechanical ventilation systems. Where mechanical ventilation is present that removes and circulates air to multiple rooms, increase ventilation rate and recirculation should be turned off to adjust these to full fresh air where possible. There is no need to adjust systems that serve only individual rooms or portable units as these operate on 100% recirculation. See HSE guidance and CIBSE COVID-19 ventilation guidance (v4 Oct 20)</p> <p>In cooler weather open windows just enough to provide constant background ventilation, open windows more fully between classes, during breaks etc. to purge the air in the space. Use heating / additional layers of clothing to maintain comfortable temperatures.</p> <p>Ensure key fire doors are not being compromised / wedged open.</p>	<p>Identify any poorly ventilated areas and take steps to improve. A CO₂ monitor can help identify if the space is poorly ventilated (CO₂ levels of between 800-1000ppm are indicative of a well-ventilated room.)</p> <p>Use high level windows where available to minimise drafts.</p> <p>Where lower level windows are being opened out onto play areas then ensure these don't create a risk of pupils running into the edge of an open window.</p>			
General Transmission of COVID-19	<p>Staff, Students / students / wider contacts</p>	<p>Determine your distinct groups (bubbles) for any activity and document the approach being taken i.e. year group bubbles for breaks etc (these should be as small as practicable to reduce transmission risk whilst delivering the full curriculum): We will have two or three year groups in a bubble through split breaks and lunches.</p>	<p>School outbreak management plan to include possibility that it may become necessary to reintroduce 'bubbles' for a temporary period, to</p>			

	<p>Spread of COVID 19</p>	<p>Meetings Hybrid approach to meetings / parents evenings etc. with use of virtual means</p> <p>Face coverings Face coverings should be worn by students, staff and visitors when moving around the premises, outside of classrooms, such as in corridors and communal areas. (Revised DfE guidance 29/11/21). From January 4th 2022 face coverings are also required to be worn by students within classrooms.</p> <p>Those wearing face coverings should clean hands before and after touching – including to remove or put them on – and store them in individual, sealable plastic bags between use. See guidance on face coverings in Education</p> <p>https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own</p> <p>Face coverings should still be worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet. This includes public transport and dedicated transport to school.</p> <p>Where staff move across groups hands to be washed / sanitised before and after and social distancing should be maintained, aim for 2m from other staff and adults as far as is reasonable. Staff have been asked to consider whether a face to face communication is actually necessary (can the communication instead be by phone, e-mail or video call) before that communication takes place. When face to face contact with another member of staff in another area/office etc is deemed essential then staff should maintain an acceptable distance during this time.</p> <p>Staff to avoid close face to face contact and minimise time spent within close proximity of others.</p> <p>Zone school assigning groups to different areas at breaks and lunchtimes.</p> <p>Staggered timetable to keep groups (see above for our bubble arrangements) apart at break and lunchtime.</p> <p>One way systems in place for staff at lesson and break changeovers and students at all times between 8am and 3:15pm and classrooms kept unlocked to prevent queuing and SLT, Directors, Subject Leads, Year Leads, Student managers and Behaviour Team supervise corridor / communal areas during changeover to facilitate safe movement.</p>	<p>reduce mixing between groups</p>			
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<p>General Transmission of COVID-19 wider use of school by 3rd parties / beyond school day</p>	<p>Staff, Students / pupils / wider contacts</p> <p>Spread of COVID 19</p>	<p>Hiring and lettings risk assessments on use required from provider No set restrictions on indoor / outdoor capacity limits beyond what the school chooses to impose.</p> <p>Supplementary conditions of hire in place for COVID see https://thegrid.org.uk/health-and-safety-offsite-visits-premises/health-and-safety/premises-and-site-related</p> <p>Room layouts and areas able to be accessed agreed with hirer. Time of hire avoids any unnecessary mixing with members of the school community. Welfare facilities and adequate supplies of soap/water, paper towels, hand sanitiser etc. are provided. Consider how well ventilated the hired space is and if this can be improved, for example by opening windows / doors where appropriate. Provide additional signage, if required, for hired spaces to remind users on hand washing etc. All areas used, particularly touch surfaces are cleaned before / after use / before occupation by school.</p> <p>Record should be kept of all visitors / lead booker (maintained for 21 days) to aid track and trace. Or NHS QR code poster and check in function could be used for members of the public when premises are let to external providers. (this is not a legal requirement) Schools are not expected to create NHS QR code posters for their normal day to day operations. In the event of a subsequent positive case returned by a hirer / member of a 3rd party group ensure there is a process in place to notify the school.</p> <p>Breakfast and after school clubs – risk assessments on delivery required from providers. Our in-school breakfast club will resume from 1 September 2021, allowing students from any year group to attend. See protective measures for holiday and after school clubs, and other out of school settings</p>	<p>Hirings / lettings to be reviewed in line with national advice. In the event of a local outbreak additional measures may be required.</p> <p>See also Sport England FAQs on return of sport</p>			

		<p><u>Performances</u></p> <p>Audiences indoor / outdoor have been permitted since May 17th (see also performing Arts guidance). For all indoor spaces, maximise natural ventilation (through opening windows and doors or using mechanical systems wherever possible-see ventilation and music). Face coverings recommended in communal areas.</p>	In the event of a local outbreak additional measures may be required. School outbreak management plan to consider any individual events. Be prepared to change or cancel events depending on the scale of the outbreak, associated risks, and advice from the HCC Public Health team.			
Access to & egress from site	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>All year groups to start at the same time. Review access points, open up alternative gates. Year groups have designated entrance points.</p> <p>Communicate changes and allocated times to parents/carers / students.</p> <p>Review site access points to facilitate social distancing – may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring.</p> <p>Discourage parents/carers picking up their children from gathering at the school gates. Introduce visual aids to help parents/carers socially distance / supervise entry and collection. Communicate expectations to parents/carers.</p> <p>One-way traffic through most external doors and stairs to reduce face to face passing.</p> <p>Staff / students On arrival all staff and students to wash hands using nearest available toilet or use the sanitiser provided at their point of entry.</p> <p><u>Visitors</u> Staff have been asked to reduce face-to-face visits to essential visits only, and conduct as much business as possible on the telephone or via online platforms (e.g. Zoom or Teams). Ensure all visitors / building users are aware of school's expectations. They must follow the school's expectations on face coverings, social distancing, hand washing / use of sanitiser on entry and</p>				

		<p>adhere to any restrictions on accessing parts of the building stipulated by the school. Visitors are asked to ensure they have had a negative result on a LFD test before visiting and must not attend if experiencing any symptoms of Covid 19.</p> <p>Volunteers, temporary / supply staff, sports coaches and other providers are briefed on school's arrangements for managing and minimising risk.</p> <p>Where visits can happen outside of school hours, they should. No longer a requirement to collect contact details but this will support NHS Test and Trace. Check in by recording and securely storing names and contact details.</p> <p>Signage in reception regarding good hygiene. Use of Perspex screens for open receptions.</p>				
<p>Contact points Equipment use printers, workstations, apparatus, machinery etc.</p>	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>Parents/carers to ensure children have their own water bottles in school. Water fountains will remain off for the foreseeable future.</p> <p>Regularly clean and disinfect common contact surfaces in reception, office, access control etc. (screens, telephone handsets, desks).</p> <p>Staff and students have their own basic equipment (pens, pencils etc.) to avoid sharing.</p> <p>Classroom resources which is shared within groups (bubble) is cleaned regularly. Those shared across groups must be cleaned between use or 'quarantined' (for 48 hrs, 72 hours for plastic) before being used by another group. Sanitising wipes available in IT rooms.</p> <p>Minimise unnecessary sharing of resources, e.g. students take exercise books home etc.</p> <p>Activities and resources</p> <p>For secondary <u>science</u> and <u>DT</u> also consider CLEAPPS advice (GL343 & GL 344) for suggested considerations in undertaking practical work.</p> <p>Use of shared resources between groups to be minimised, and to be cleaned after use (including computers, PE equipment etc). Build into end of lesson activity routines.</p> <p>Schools to ensure anti-bacterial wipes are available in all IT rooms and teacher to ensure students wipe down after use.</p>				
<p>Proximity of students/ staff</p>	<p>Staff,</p>	<p>Staff are to maintain a safe distance between each other (2 metres wherever possible)</p>				

	<p>Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>Rooms to be kept as well ventilated as possible (opening windows) or via ventilation units (where mechanical ventilation is present adjust these to full fresh air where possible)</p> <p>Consider opportunities for outdoor learning to assist in social distancing.</p> <p>Staff to achieve social distancing guidance in offices/staff rooms/close working in rooms etc wherever possible. Carbon Dioxide monitors in place in forty classrooms to alert when extra ventilation is required.</p> <p>Where staff need to move between classes and year groups, they should try and keep their distance from students and other staff and adults as much as they can.</p> <p>Meetings / 1-2-1's / training Limit face to face meetings to those which are essential and cannot be delivered in any other way. Ensure these are conducted in large enough areas to maintain social distancing; or via electronic means (Zoom and Microsoft Teams etc.) <i>For the month of January 2022, all meetings should be done via phone or online platforms (Zoom or Teams). This will be reviewed after 26 January when the Government is to announce any changes to the national response.</i></p> <p>Staff rooms Review occupancy levels and layout to facilitate social distancing Set maximum occupancy for communal staff rooms (signs displayed at entrances), staff to stagger use to enable distancing. Staff not to linger at the pigeon holes, entrances/exits, or the kitchen area. Staff briefing to be once a week and be in the Main Hall to facilitate social distancing.</p> <p>Offices Staff workstations to be an acceptable distance apart and ensure shared work stations are cleaned before and after use.</p> <p>Stairs / corridors Implementation of one-way system (where possible e.g. multiple routes / stairs) for staff at lesson and break changeovers and students at all times between 8am and 3:15pm Staggering use and numbers using circulation spaces at the same time. Unlocked classrooms to reduce multiple groups queuing in same shared areas/ narrow corridors etc.</p> <p>Increase use of exterior routes and external doors to aid transition of students to reduce proximity of staff and students indoors.</p> <p>Changing rooms</p>				
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Curriculum activities		<p><u>PE / school sport</u> No restrictions on how many people can take part in sport indoors / outdoors. No set restrictions on activities – continue to follow relevant National Governing Bodies guidance.</p> <p>Since 29th March outdoor fixtures against other schools have been permissible (in line with restrictions on grassroots sport).</p> <p>Since 12th April indoor competition between different schools has been permissible.</p> <p>See guidance on <u>grassroot sports for public and sport providers</u>, <u>safe provision</u> and <u>facilities</u>, and guidance from <u>Sport England</u></p>	In the event of a local outbreak additional measures may be required. School outbreak management plan to consider any individual events. Be prepared to change or cancel events depending on the scale of the outbreak, associated risks, and advice from the HCC Public Health team.			

		<p>See advice and FAQ's from Association for Physical Education, AfPE have also published a model risk assessment for PE. https://www.afpe.org.uk/physical-education/coronavirus-guidance-support/</p> <p><u>Science / DT</u> For secondary science and DT see also CLEAPPS advice (GL343 & GL 344) for suggested considerations in undertaking practical work. <u>CLEAPSS Home page</u></p> <p><u>Music Singing and wind / brass instruments</u> No limits on the number of people who can sing indoors or outdoors. However there is Increased risk of aerosol transmission with volume and larger numbers of individuals within a confined space.</p> <p>Where using indoor spaces ensure good ventilation through the use of mechanical systems and/or opening windows and doors. Use larger rooms with high ceilings (school Hall) for larger groups. Encouraging the use of outside space where practical</p> <p>Additional guidance and supplementary risk assessment on music lessons in school has been produced by Herts Music service. http://www.hertsmusicservice.org.uk/schools-covid-update/</p> <p><u>Offsite visits</u> Offsite visits (day visits) able to be run since 12th April in line with the Government's roadmap. Domestic residential visits able to take place since 17th May 2021 International visits able to commence from start of Autumn term 2021. Off site visits risk assessment to be undertaken and include IPC measures.</p>					
Catering use / lunchtimes	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>Timetabling ensures break times staggered to reduce congestion and contact between certain year groups with a rota for use of dining areas.</p> <p>Students (with the exception of Post-16 students) are not allowed to leave site at break/lunchtime.</p> <p>Reinforce handwashing prior to eating food. Hand sanitiser is available at the entrance of any room where people eat and should be used by all persons when entering and leaving the area.</p> <p>Dining Room use</p>					Travel list (and broader international travel policy) is subject to change, contingency plans required

		<p>Food operators continue to follow Food Standard Agency's (FSA) guidance on good hygiene practices in food preparation and their Hazard Analysis and Critical Control Point (HACCP) processes.</p> <p>Students to enter dining rooms during their allocated group times.</p> <p>Payments are taken by contactless card.</p> <p>Drinking water should be provided with enhanced cleaning measures of the tap mechanism introduced.</p> <p>All rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up.</p> <p>All tables in areas used for eating will be thoroughly cleaned between sittings and at the end of each break and shift.</p>				
Transport / Travel off site	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>Encourage walking / cycling to school</p> <p>Public transport and Home to School Transport All persons to limit their use of public transport and if this is not possible individuals should follow government advice on the wearing of face coverings. Guidance on how to wear and make a cloth face covering is available. Students are required to wear a face covering at all times when a passenger on school arranged transport (Goldenboy coach).</p> <p>Minibus use Vehicles to be cleaned after use / between drivers etc. (sanitiser / disinfectant wipes to be available on the vehicle). Regular cleaning of vehicle contact points (handles, keys, display and controls etc) – in-particular where vehicles are shared between groups. Use hand sanitizer on entering / leaving vehicle. Windows to be open to improve ventilation. Staff to wear disposable gloves when refueling.</p>				
Contractors	<p>Contractors, Staff, Students / students / wider contacts,</p> <p>Spread of COVID 19</p>	<p>School and any on site contractors (Catering, cleaning provider etc.) to co-operate and share risk assessments.</p> <p>All contractors will read and comply with signs in reception regarding good hygiene.</p> <p>Staff and contractors are to maintain a safe distance between themselves and others (1 metre+ where practicable).</p> <p>All contractors are to wash their hands or use alcohol-based hand sanitiser upon entering the site.</p> <p>Agreed approach to scheduled / ongoing building works put in place.</p>				

		Where works can be conducted outside of the school day, they are. Site inductions are carried out following social distancing principles. Schools to seek confirmation of the contractor's method statement / risk assessment.				
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<p>Provision of first aid</p>	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>Where reasonable physical contact should be kept to a minimum e.g. students apply cold pack, wipe, plaster where able to do so. Wash hands before / after treatment.</p> <p>Those administering first aid should wear PPE appropriate to the circumstances. Where the injury was significant and thus required close care for an extended period then it would be reasonable to provide PPE. All PPE should be worn properly, and removed with care. Wash hands immediately and thoroughly before and after removing PPE. See also 'provision of personal care' and 'Suspected case whilst working on site'.</p> <p>First aiders to be aware of advice on CPR from The Resuscitation Council <u>Resuscitation Council UK Statement on COVID-19 in relation to CPR and resuscitation in first aid and community settings Resuscitation Council UK</u></p> <p>Staff to contact generalofficers@st-maryshigh.herts.sch.uk (or use walkie talkie if this is possible) if a child wants first aid, and then send the child down once they have had a response from the office.</p>				
<p>Provision of personal care</p>	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>Additional PPE in place if required e.g. for intimate care, to be risk assessed and to be based on nature of task and level of contact (e.g. disposable apron, gloves, fluid resistant surgical mask (type IIR) and if there is a risk of splashing to the eyes e.g. coughing, spitting, vomiting then eye protection (e.g. face shield / visor) should be worn.) Face visors or shields should not be worn as an alternative to face coverings. Ensure any reusable PPE such as face visors are cleaned after use.</p> <p>Where a child falls ill with Coronavirus symptoms whilst on site (new continuous cough, high temperature cough or a loss of, or change, in your normal sense of taste or smell.) then school staff supervising the child while they await collection should wear PPE (a fluid resistant surgical mask) if close contact is required.</p> <p>If direct care (such as for a child with complex needs) is required then staff giving care to wear a fluid resistant surgical mask, disposable apron and gloves. All PPE should be worn properly, and removed with care. Wash hands immediately and thoroughly before and after removing PPE.</p>				
<p>Emergency procedures (Fire alarm activations etc)</p>	<p>Staff, Students / students / wider contacts</p> <p>Spread of COVID 19</p>	<p>Emergency evacuations are to take place following social distancing principles as far as is reasonably practicable (this will be impacted during evacuation, but will be for a short period).</p> <p>Maintain groups / bubbles at assembly points. Increased supervision and reiteration of messages to occupants.</p>				

		One-way routes to be ignored during evacuations with all using the nearest exit route.				
Premises safety	Staff, Students / students Wider safeguarding / safety risks	Ensure all 'normal' tasks / compliance checks are being carried out/planned such as fire alarm testing, legionella controls, servicing of equipment, PAT testing etc. Ensure all key services are operational Ensure key fire doors are not being compromised / wedged open.				
Lack of awareness of PHE / school controls	Staff, Students / students / wider contacts Spread of COVID 19	All staff consulted on plans and risk assessment. Parents/ carers and pupils informed of measures in place to protect them Posters will be displayed in the reception, welfare areas and in suitable places around site. Clear briefing for all personnel on site, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. Volunteers, peripatetic, temporary / supply staff, sports coaches and other providers are briefed on school's arrangements for managing and minimising risk.				
Staffing levels	Staff, Students / pupils Spread of COVID 19 Wider safeguarding / safety risks	Dynamic decisions on staffing levels made dependent on numbers / needs of students present in school. Reviewed to ensure adequate number of staff in attendance to maintain an appropriate ratio with students and ensure key competencies (first aid etc maintained) Options such as supply staff, splitting classes, SLT cover, partial closure may be required in event of staff shortages.	Local operational decisions on partial closure / closure to be made in event of insufficient available staff to supervise pupils. With a move to remote learning in such circumstances for those pupils affected.			

Relevant links

Guidance for educational settings

<https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19>

Actions for schools COVID operational guidance

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Contingency Framework <https://www.gov.uk/government/publications/coronavirus-covid-19-contingency-framework-for-education-and-childcare-settings>

Protective measures for holiday and after-school clubs

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak#consider-group>

Cleaning after a positive / symptomatic case on site

Cleaning of non-healthcare settings <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>

Guidance on infection prevention and control for COVID-19 <https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control>

First aid guidance <https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov>

<https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>

CPR on adults <https://www.sja.org.uk/get-advice/first-aid-advice/unresponsive-casualty/how-to-do-cpr-on-an-adult/>

Stay at home guidance

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

Test and trace <https://www.gov.uk/guidance/maintaining-records-of-staff-customers-and-visitors-to-support-nhs-test-and-trace>

Face coverings <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

Return to Recreational team sport framework <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/return-to-recreational-team-sport-framework>

Guidance on shielding and protecting people who are extremely vulnerable from COVID-19 <https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19#Clinically>

Pregnant employees [Coronavirus \(COVID-19\): advice for pregnant employees - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees)